



iQHSE

Training Catalogue

2021 Edition

*Times Up, Act Now ISO14001
Environmental Management Systems*

ISO27001 Information Security
ISO9001 Quality Management
ISO14001 Environmental Management
ISO50001 Energy Management
ISO45001 Occupational Health and Safety
GDPR General Data Protection Regulation

ndcTM 
Certification Services

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INFORMATION SECURITY

GDPR AWARENESS

DURATION: HALF DAY

COURSE OVERVIEW

The EU General Data Protection Regulation Came into force on 25th May 2018. This course will give you a solid understanding of the Regulation's legal requirements, practical application and the implications for your business.

BENEFITS

Delegates will develop an understanding of:

- The legal requirements of GDPR
- The key differences between the Data Protection Directive 95/46/EC and GDPR
- Actions needed to comply with the regulatory requirements
- Next steps for your organisation

COURSE CONTENT

Module 1: Introduction to the GDPR

- What is the General Data Protection Regulation?
- Who has responsibilities under the GDPR?
- What information is subject to the GDPR?
- What are your responsibilities under the GDPR?

Module 2: Lawful Basis for Processing:

- What is 'lawful basis for processing'?
- What are the six categories of lawful basis?
- Key changes in legislation relating to lawful basis?

Module 3: Individual Rights:

- What are the individual rights under the GDPR?
- What are the requirements for responding to requests to apply individual rights?
- What type of processing requires a data impact assessment?

Module 4: Managing Compliance:

- What does the Accountability Principle require?
- When are contracts required?
- What documentation must you keep?
- What triggers a data privacy impact assessment?
- Who must appoint a data protection officer?
- What type of breach must be notified to the ICO?
- Next steps

GDPR AWARENESS



Cyber
security

PRICES

Open course: £165.00 per person + VAT

On-site training: £795.00 + VAT (max. 10 delegates)

GDPR — IMPLEMENTATION

DURATION : 2 DAYS

COURSE OVERVIEW

Developing an information security management system (ISMS) that complies with GDPR will bring you significant business benefits. This course shows you how to meet the GDPR requirements, increase stakeholder trust and support your business continuity plan.

GDPR — Implementation introduces you to the key concepts and principles of the GDPR. You will learn how to interpret the Regulation's requirements in relation to your operations and conduct a gap analysis of your existing systems. We will guide you through the steps to plan, implement and monitor an ISMS that will achieve consistent improvements in your information security and compliance with legislation.

BENEFITS

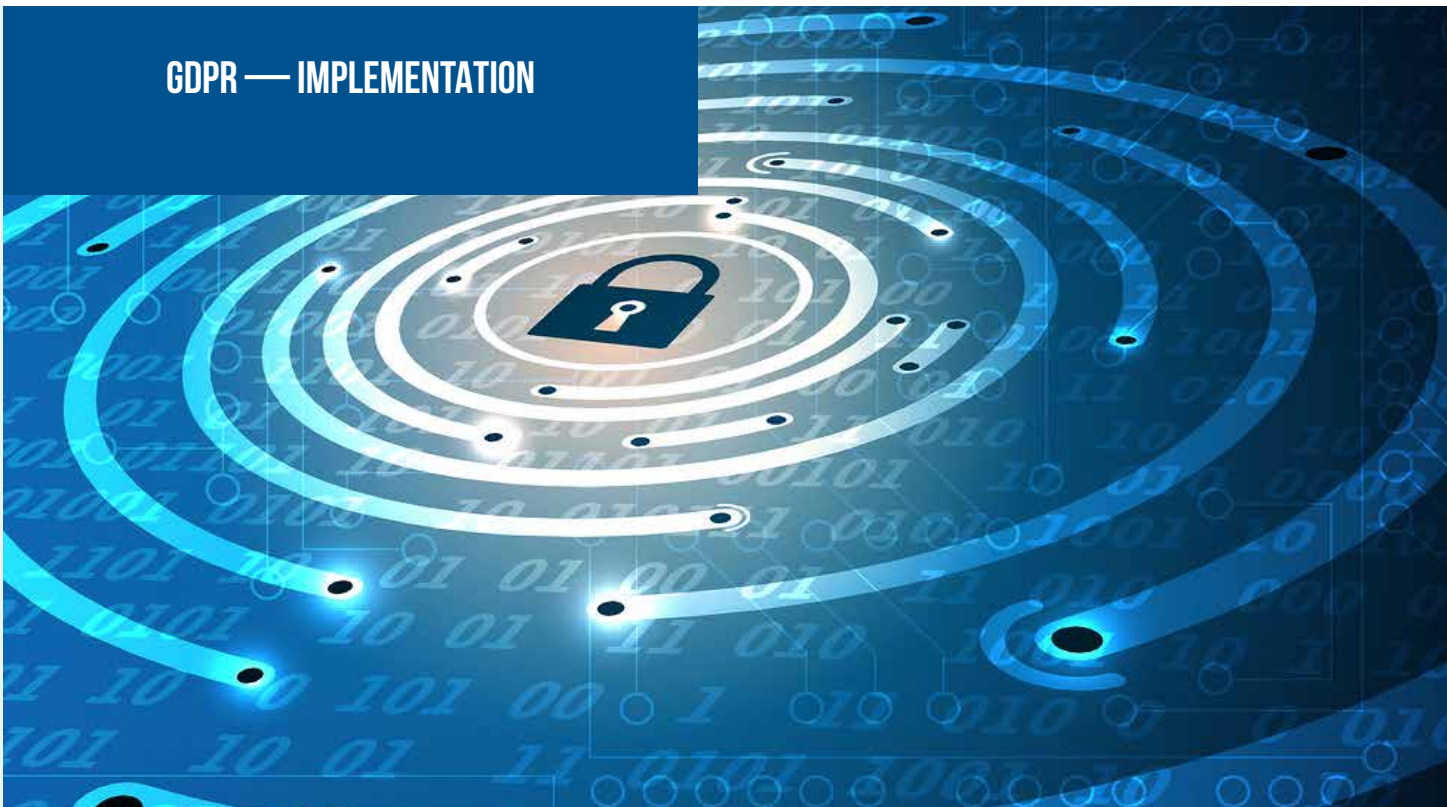
This course will help your organisation to:

- Identify the key benefits of implementing an effective ISMS that complies with the GDPR.
- Develop a plan and determine the resources required for implementation.
- Use proven tools and techniques to support implementation.
- Implement a system that is responsive to the constantly evolving threats to information security, legislative changes and stakeholder requirements

COURSE CONTENT

- Key concepts and requirements of the GDPR
- Implementing key concepts and requirements.
- Using the Plan-Do-Check-Act cycle.
- Documenting information to satisfy the GDPR requirements.
- Using gap analysis to conduct a baseline review of your current system.

GDPR — IMPLEMENTATION



PRICES

Open course: £225.00 per person + VAT

On-site training: £1,390.00 + VAT (max. 10 delegates)

We accept the following cards



GDPR — INTERNAL AUDITOR

DURATION: 2 DAYS

The EU General Data Protection Regulation will come into force on 25th May 2018. This course will give you a solid understanding of the Regulation's legal requirements, practical application and the implications for your business.

COURSE OVERVIEW

This two-day course will help anyone responsible for managing their organisation's information security management system (ISMS) to remain consistently compliant against the GDPR requirements. With a hands-on approach to auditing, this course teaches the gap analysis skills needed to continually improve your ISMS.

BENEFITS:

This course will help those with little auditing experience to:

- Develop and plan regular internal audits.
- Have confidence when being audited by ICO assessors.
- Be able to challenge any non-conformities, observations or corrective actions if justified.

COURSE CONTENT

A series of workshops, presentations and role-plays on topics including:

- An overview of information security management system auditing.
- Planning an audit and setting objectives.
- Performing an audit.
- Human aspects of auditing.
- Reporting findings and non-conformity

GDPR — INTERNAL AUDITOR



PRICES

Open course: £225.00 per person + VAT

On-site training: £1,390.00 + VAT (max. 10 delegates)

HEALTH & SAFETY

ASBESTOS AWARENESS

COURSE DURATION: HALF DAY

COURSE OVERVIEW

Asbestos Awareness will provide delegates with the awareness and understanding needed to work with asbestos safely.

WHO IS IT FOR?

This course is designed for:

- Those likely to disturb asbestos at work, such as engineers, maintenance personnel and contractors.
- Supervisors, managers and contract holders who may influence how asbestos work is carried out.

COURSE CONTENT

- The types and properties of asbestos
- The health risks associated with asbestos exposure
- Types of material that can contain asbestos
- The duty to manage asbestos in non-domestic properties
- Safe work practices
- Control limits
- PPE and RPE uses and limitations.
- Accidental release and decontamination procedures.

ASBESTOS AWARENESS

DANGER ASBESTOS REMOVAL

PRICES

Open courses: £120.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

We accept the following cards



CONFINED SPACE TRAINING

BREATHE EASY WITH EXPERT TRAINERS

Confined spaces are among the most hazardous working environments today, including sewers and pipelines, storage tanks, tunnels and silos. Entrants must receive appropriate confined space training and confidence in a provider is paramount.



NDC is now able to deliver a wide range of specialist confined space training in partnership with our preferred partners.

Here you will find listed our core confined space courses. Get in touch to find out about the full range of courses, instruction in the use of breathing apparatus and face fit testing.

ABOUT BREATHE SAFETY

As experts in the area of confined space entry, Breathe Safety can provide all the professional help needed up to confined space rescue team level. All courses can be delivered at Breathe Safety's fully equipped training centre or on-site, using their mobile confined space training vehicles.



We accept the following cards



EMERGENCY RESCUE & RECOVERY FROM CONFINED SPACES (CS04/CITY & GUILDS 6150-05)

DURATION : 5 DAYS

COURSE OVERVIEW

Our CS04 course equips delegates with the knowledge, skills and practical experience to perform rescue operations in a confined space environment. It starts with looking at medium and high risk confined spaces and the option to use working breathing apparatus before progressing into technical rescue and casualty care.

City & Guilds 6150-05

This course covers everything outlined in our CS04 course and provides delegates with a nationally recognised confined space rescue qualification. The 6150-05 course is followed by a full day's assessment of theoretical and practical knowledge by an assessor and to City & Guilds criteria.

PLEASE NOTE: City & Guilds written paper requires ability to read and answer examination in English in exam conditions. We require proof of basic life preservation/first aid courses (also available).

All our instructors are fully qualified assessors, trained first aiders and have expert industry knowledge. Both courses provide successful delegates with a qualification that is valid for three years.

BENEFITS

For employers:

This qualification gives the advantage of a suitably trained rescue team that can maximise the chances of the survival/best possible outcomes for a casualty should the need arise.

For delegates:

You will:

- Develop the knowledge, skills and experience needed to work safely within high risk confined spaces.
- Qualify to operate or supervise a confined space rescue team.

EMERGENCY RESCUE & RECOVERY FROM CONFINED SPACES (CS04/CITY & GUILDS 6150-05)

COURSE CONTENT

In addition to CS02 Working in Medium Risk Confined Spaces (see relevant course):

- Rescue Team roles and responsibilities
- Safe use of rescue stretchers and casualty splinting devices
- Safe use of basic casualty care equipment
- Safe use and maintenance of resuscitation and defibrillation equipment
- Augmenting air supply
- Casualty assessment and basic life support for confined space casualties
- Practical application of rescue techniques in vertical and horizontal extractions

PLEASE NOTE: If no current 6150-03 certificate is held then two qualifications and certification will be required.

PRICES

CS04: £595.00 per person + VAT

6150-05: £750.00 per person + VAT & £38 per certificate

Group/on-site courses on request (max. 8 delegates)

PLEASE NOTE: If no current 6150-03 certificate is held then two qualifications and certification will be required.

MANAGEMENT AND SUPERVISION OF CONFINED SPACES (CS03)

DURATION : 3 DAYS

COURSE OVERVIEW

Incorporating the CS02 course as the first two days, this course gives delegates the competencies to manage and supervise all work in confined spaces as well as a qualification to enter those confined spaces. It includes modules on accurately risk assessing work in confined spaces in line with the Confined Space Regulations 1997.

All our instructors are fully qualified assessors, trained first aiders and have expert industry knowledge. Successful delegates will be awarded a qualification that will be valid for three years.

BENEFITS

For employers:

This qualification is suitable for supervisors and managers who need a full entry qualification, alongside the ability to manage projects that involve confined space environments. It is equally suitable for persons who undertake a lot of work in confined spaces and require a fuller understanding of all the factors involved in confined space working.

For delegates:

You will develop sound and practical knowledge and understanding of working within medium or high risk confined spaces and the ability to utilise escape breathing apparatus or working breathing apparatus. In addition to the CS02 qualification you will be able manage work in those confined spaces including formulating risk assessments and safe systems of work.

MANAGEMENT AND SUPERVISION OF CONFINED SPACES (CS03)

COURSE CONTENT

In addition to CS02 Working in Medium Risk Confined Spaces (see relevant course):

- Applying Water UK Policy for Work in confined spaces
- Risk assessment of work in confined spaces
- Working with Permits to Work
- Safe systems of work
- Selecting, installing and maintaining control measures, including hygiene procedures
- Creation, implementation and maintenance of rescue plans and emergency procedures
- Record and documents control



PRICES

Open courses: £445.00 per person + VAT.

Group/on-site courses on request (max. 8 delegates)

We accept the following cards



WORKING IN HIGH RISK CONFINED SPACES CS02 OR CITY & GUILDS 6150-03

COURSE DURATION: CS02 2 DAYS / 6150-03 3 DAYS

COURSE OVERVIEW

All staff involved with day-to-day operations in confined spaces, whether supervising or entering a confined space, must be appropriately trained in line with Regulation 4 of the Confined Space Regulations 1997. Our courses use a blend of theoretical and practical learning to equip delegates with the knowledge and skills to operate safely in high risk confined spaces.

Both courses provide successful delegates with a qualification that is valid for three years.

CS02 (Breathe Safety Ltd accredited):

Our own CS02 course delivers all the knowledge, skills and practical experience necessary to work in confined spaces and use compressed air breathing apparatus safely.

City and Guilds 6150-03:

This course provides a high risk entry qualification at a nationally recognised level. Very similar to our CS02 (Breathe Safety Ltd Accredited) course, the 6150-03 course is followed by a full day's assessment of theoretical and practical knowledge by an assessor against City & Guilds criteria.

PLEASE NOTE: The City & Guilds written paper requires that delegates are able to read and answer examination in English in exam conditions.

All of our instructors are fully qualified assessors, trained first aiders and have expert industry knowledge.

BENEFITS

For employers:

Our courses will help you to meet your legal obligations and maintain a safe working environment in relation to Regulation 4 of the Confined Space Regulations 1997.

For delegates:

You will develop:

- The knowledge and practical skills to work safely in high risk confined spaces
- Awareness of potential dangers and how to respond safely in an emergency
- Understanding of how to work with breathing apparatus, pre-use checks, records and entry control.

WORKING IN HIGH RISK CONFINED SPACES CS02 OR CITY & GUILDS 6150-03

COURSE CONTENT

The following is in addition to Working in Medium Risk Confined Spaces (see relevant course):

- Overview of compressed air breathing apparatus
- Self-contained breathing apparatus (SCBA) theory — component parts, usage and maintenance
- Cylinder theory, including duration calculations
- SCBA pre-use checks, including donning and doffing procedures.
- Airline breathing apparatus theory and pre-use checks.
- Entry control for breathing apparatus work
- Practical use of working breathing apparatus in a high risk environment



PRICES:

CS02 (2 days): £295.00 per person plus VAT

6150-03 (3 days): £490.00 per person

Group/on-site courses available on request (up to 8 delegates).

We accept the following cards



WORKING IN MEDIUM RISK CONFINED SPACES (CS01/CITY & GUILDS 6150-02)

DURATION : CS01 1 DAY / 6150-02 2 DAYS

COURSE OVERVIEW

Our own CS01 course delivers all the knowledge, skills and practical experience necessary to work in medium risk confined spaces and use compressed air breathing apparatus safely.

City and Guilds 6150-02:

This course provides a medium risk entry qualification at a nationally recognised level. Very similar to our CS01 course, the 6150-02 course is followed by a full day's assessment of theoretical and practical knowledge by an assessor against City & Guilds criteria.

PLEASE NOTE: The City & Guilds written paper requires that delegates are able to read and answer examination in English in exam conditions.

All our instructors are fully qualified assessors, trained first aiders and have expert industry knowledge.

Our courses will help you to meet your legal obligations and maintain a safe working environment in relation to Regulation 4 of the Confined Space Regulations 1997.

For delegates:

You will develop:

- The knowledge and practical skills to work safely in medium risk confined spaces
- Awareness of potential dangers and how to respond safely in an emergency
- Understanding of how to work with breathing apparatus, pre-use checks, records and entry control

BENEFITS

For employers:

WORKING IN MEDIUM RISK CONFINED SPACES (CS01/CITY & GUILDS 6150-02)

COURSE CONTENT

- Understanding of the Confined Space Regulations 1997
- Overview of compressed air breathing apparatus
- Water UK Confined Spaces classifications
- Hazards & risks associated with confined space
- Identifying and controlling risks
- Safe use and interpretation of gas monitoring equipment
- Safe use and pre-use inspection of entry equipment
- Safe use of compressed air escape breathing apparatus
- Safe systems of work
- Reacting safely and effectively in an emergency situation

PRICES

CS01: £150.00 per person + VAT

6150:02: £325.00 per person + VAT & £38 per certificate

Group/on-site courses on request (max. 8 delegates)

We accept the following cards



CONSTRUCTION DESIGN MANAGEMENT (CDM) REGULATIONS 2015

COURSE DURATION: 1 DAY

COURSE OVERVIEW

This intensive one-day course is designed to help plan for better health and safety performance when looking at new building projects, as required under the CDM Regulations. It looks at the full scope of the Regulations and their application and explores the duties of all parties.

COURSE CONTENT

- Background to the CDM Regulations
- Duty-holder duties
- Implementing the Regulations
- Control of contractors
- Measuring safety performance
- Control of records
- Communication, participation and consultation

WHO IS IT FOR?

- Clients
- CDM coordinators
- Designers
- Principal contractors and contractors.

BENEFITS

Delegates will develop a better understanding of the process for regulatory compliance and how to apply the process in the workplace.

CONSTRUCTION DESIGN MANAGEMENT (CDM) REGULATIONS 2015



PRICES

Open course: £145.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

COURSE DURATION: 1 DAY

COURSE OVERVIEW

Designed in line with the HSE's Approved Code of Practice, CoSHH Awareness explores the importance of effective CoSHH safety and how to put it into practice.

BENEFITS

For employers:

Getting more staff qualified to carry out CoSHH risk assessments will help you to meet your legal obligations and maintain a safe working environment.

For delegates

You will develop sound and practical knowledge and understanding for day-to-day CoSHH management in the workplace.

COURSE CONTENT

- Main legislation relating to CoSHH risk assessment
- CoSHH risk assessor core competencies
- CoSHH risk assessment process
- Control measures and appropriate systems of work
- The working environment and behavioural safety
- Risk assessment exercise
- Occupational health monitoring

CoSHH AWARENESS



PRICES

Open course: £125.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

We accept the following cards



COURSE DURATION: 1 DAY

COURSE OVERVIEW

This practical course provides the knowledge and skills to conduct CoSHH risk assessments in line with the HSE's Approved Code of Practice and CoSHH Regulations.

BENEFITS

For employers:

Getting more staff qualified to carry out CoSHH risk assessments will help you to meet your legal obligations and maintain a safe working environment.

For delegates

You will develop a sound and practical knowledge and understanding for day-to-day CoSHH management in the workplace.

COURSE CONTENT

- Reasons for conducting suitable and sufficient risk assessments
- Legal duties
- The 5 steps to risk assessment
- Techniques for collecting risk assessment and recording findings
- MSDS sheets
- Control measures and safe systems of work
- Work exposure limits
- Risk assessment exercise
- Reporting findings

CoSHH RISK ASSESSMENT



PRICES

Open course: £120.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

EMERGENCY SPILL RESPONSE

COURSE DURATION: HALF DAY

COURSE OVERVIEW

This course will equip participants with the knowledge and skills needed to deal with emergency chemical spillage, and to reduce the risk of chemical spills.

WHO IS IT FOR?

Managers, employees and contractors of all grades who come into contact with hazardous chemicals.

BENEFITS

Inducting your staff in the prevention and management of chemical spills can help you to:

- Develop an organisation-wide approach to chemical management.
- Meet your legal obligations.
- Reduce the risk of heavy fines and litigation claims in the event of a spill.
- Protect the health and wellbeing of your staff, contractors and the general public.
- Reduce your organisation's environmental impact.

COURSE OBJECTIVES

By the end of the course, delegates will have an understanding of:

- How to reduce the risk of chemical spills.
- Organisational and personal legal responsibilities regarding chemical spills.
- Emergency preparedness procedures in the event of a chemical spill.
- Environmental implications in the event of a spill.

COURSE CONTENT

- Introduction to emergency response
- Hot spots on your site (impact analysis)
- Hazardous waste regulations
- COMAH, CoSHH and other health & safety considerations
- Preventive measures, segregation & storage of materials, layers of protection
- Mitigating measures, including bunding, spill procedures and correct disposal
- Practical demonstration (groups of 4/5)

EMERGENCY SPILL RESPONSE



PRICES

Open course: £195.00 per person + VAT (group discounts available)

On-site training: £895.00 + VAT (max. 10 delegates)

We accept the following cards



COURSE DURATION: 1 DAY

COURSE OVERVIEW

This interactive one-day course teaches delegates how to carry out a fire risk assessment in line with the HSE's guidance.

BENEFITS

This course supports employers to meet their legal obligations by equipping their named 'responsible person' with the necessary knowledge and skills to conduct fire risk assessments.

COURSE CONTENT

- Main legislation relating to fire risk assessment
- Determining the responsible person
- The fire risk assessment process
- Control measures
- Case study and group exercise
- Emergency arrangements

FIRE RISK ASSESSMENT



PRICES

Open course: £120.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

HACCP (HAZARD ANALYSIS & CRITICAL CONTROL PLANNING)

COURSE DURATION: 1 DAY

COURSE OVERVIEW

This course provides guidance for the implementation and management of a HACCP based system in the food, beverage and pharmaceutical industries.

WHO IS IT FOR?

This course is primarily aimed at senior supervisors/managers working within the food manufacturing and pharmaceutical industry.

BENEFITS

Product safety management systems built in accordance with the principles of HACCP have a clearly defined structure and bring about many benefits including:

- Customer and consumer confidence
- Increased management commitment
- Improvements in the working environment
- Enhanced relationships throughout the supply chain
- Improved record-keeping
- Opportunity to integrate with existing quality & safety management systems
- Legal protection
- Trading benefits

Course delegates will develop the knowledge and understanding necessary to be an integral part of an HACCP team and to manage the implementation of an HACCP-based system in the work environment.

COURSE CONTENT

This advanced course covers:

- How to plan a HACCP system
- The importance of HACCP-based food safety management procedures
- Management and implementation of HACCP-based procedures
- Control measures to protect consumer safety
- Consequences of a risk to consumer safety
- Evaluation of the procedures

HACCP (HAZARD ANALYSIS & CRITICAL CONTROL PLANNING)



PRICES

Open course: £195.00 per person + VAT (group discounts available)

On-site training: £795.00 + VAT (max. 10 delegates)

We accept the following cards



COURSE DURATION: HALF DAY

COURSE OVERVIEW

This practical course aims to raise awareness of the potential injuries that are associated with poor manual handling practices. It is suitable for managers, supervisors and all members of staff who undertake any form of manual handling as part of their role.

BENEFITS

To ensure delegates have a better understanding of:

- Their legal responsibilities.
- How to design safe manual handling operations.
- How effective manual handling operations can ensure safety.

COURSE CONTENT

- Legal requirements
- Benefits of safe practice
- The anatomy of back pain
- Risk factors
- How to carry out safe manual handling
- Control measures and appropriate systems of work
- Practical exercise

MANUAL HANDLING



PRICES

Open course: £120.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

RISK ASSESSMENT

COURSE DURATION: 1 DAY

COURSE OVERVIEW

This practical course provides the knowledge and skills to conduct general risk assessments in line with the HSE's Approved Code of Practice."

BENEFITS

For employers:

Getting more staff qualified to carry out CoSHH risk assessments will help you to meet your legal obligations and maintain a safe working environment.

For delegates

You will develop a sound and practical knowledge and understanding for day-to-day risk management in the workplace.

COURSE CONTENT

- Reasons for conducting suitable and sufficient risk assessments
- Legal duties
- The 5 steps to risk assessment
- Techniques for collecting risk assessment and recording findings
- Control measures and safe systems of work
- Risk assessment exercise
- Reporting findings

RISK ASSESSMENT



PRICES

Open course: £120.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

We accept the following cards



WORK AT HEIGHT

COURSE DURATION: HALF DAY

COURSE OVERVIEW

Work at Height will provide delegates with a good understanding of the Working at Height Regulations 2005 and the impact of the Working at Height (Amendment) Regulations 2007.

This course is designed for:

- Employees who are required to work at height.
- Those responsible for planning contracts that involve employees, contractors and sub contractors working at height.

BENEFITS

Delegates will develop an understanding of:

- When the regulations apply
- The importance of the hierarchy of fall protection
- Actions needed to comply with the regulatory requirements

COURSE CONTENT

- Legal obligations under the Work at Height Regulations 2007
- Applying the hierarchy of fall protection
- Avoiding work at height
- Collective fall prevention - Existing places of work
- Collective fall prevention - Work equipment
- Individual fall prevention
- Collective fall limitation
- The inspection of harnesses and lanyards
- Safe use of ladders

WORK AT HEIGHT



PRICES

Open course: £120.00 per person + VAT (group discounts available)

On-site training: £625.00 + VAT (max. 10 delegates)

IOSH

COURSE DURATION: 4 DAYS OR 1 DAY PER WEEK

COURSE OVERVIEW

This IOSH approved course will bring delegates up to speed in all aspects of health and safety management. It follows the IOSH Managing Safely syllabus and uses the latest course materials supplied by IOSH.

BENEFITS

Business owners, managers and supervisors will learn the core requirements of health and safety management, including their legal responsibilities, risk assessment and how to investigate accidents.

ASSESSMENT

Delegates will carry out a written assessment and practical exercise at the end of the course. All candidates that successfully pass the assessment will receive an IOSH Managing Safely Certificate.

COURSE CONTENT

- The legal, economic and moral reasons to manage safety.
- Assessing and controlling risk
- Your responsibilities
- Identifying hazards
- Measuring performance
- Waste and pollution control

IOSH MANAGING SAFELY



PRICES

Open course: £475.00 per person + VAT (group discounts available)

On-site training: £2995.00 + VAT (max. 10 delegates)

COURSE DURATION: 1 DAY

COURSE OVERVIEW

This is an engaging one-day course that uses personal reflection, discussion and practical scenarios to keep employees' Managing Safely training up-to-date.

ELIGIBILITY

This is a refresher course for managers and supervisors who have completed the Managing Safely course within the last three years.

BENEFITS

This practical course focuses on using:

- Memorable and thought provoking facts and case studies.
- Clear examples and recognisable scenarios.
- Summaries to reinforce the key learning points.
- Checklists and other materials to try out and then use in the workplace

ASSESSMENT

Delegates will carry out a written assessment and practical exercise at the end of the course. All candidates that successfully pass the assessment will receive a renewed IOSH Managing Safely Certificate.

COURSE CONTENT

- Review of the IOSH managing safely principles
- Review of understanding and application in the workplace
- Building on management system knowledge and application
- Building on monitoring, auditing and reviewing practices

IOSH MANAGING SAFELY REFRESHER COURSE



PRICES

Open course: £125.00 per person + VAT (group discounts available)

On-site training: £945.00 + VAT (max. 10 delegates)

We accept the following cards



COURSE DURATION: 1 DAY

COURSE OVERVIEW

This IOSH approved course is for personnel at any level, in any sector, who need a grounding in health and safety and their legal responsibilities. It follows the IOSH Working Safely syllabus and uses the latest course materials supplied by IOSH.

BENEFITS

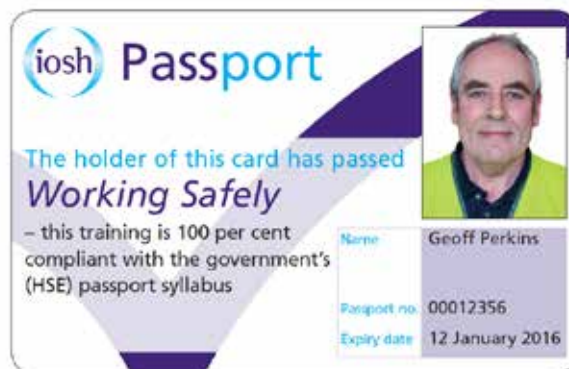
Working Safely is an excellent introduction to why health and safety is important. It shows how everyone can make a difference to their own wellbeing, and that of others, through their everyday behaviour. Fun and interactive, the course focuses on best practice rather than legislation.

ASSESSMENT

Delegates will carry out a written assessment and practical exercise at the end of the course. All candidates that successfully pass the assessment will receive an IOSH Working Safely Certificate.

COURSE CONTENT

- The legal, moral and economic rationale for safe working
- Identifying common hazards and risks
- Improving safety performance
- Waste and pollution control



IOSH WORKING SAFELY



PRICES

Open course: £125.00 per person + VAT (group discounts available)

On-site training: £945.00 + VAT (max. 10 delegates)

COURSE DURATION: 4 DAYS

COURSE OVERVIEW

Risk assessments should identify workplace hazards and take steps to prevent, reduce and control them. This IOSH approved course offers the knowledge, skills and practical application of task-based risk assessments for general risks, CoSHH, display screen equipment (DSE), manual handling operations and work at height.

ASSESSMENT

- Practical assessment at the end of each module.
- Closed book multi-format test paper at the end of the course.

Successful candidates will be awarded the IOSH certificate for Task-based Risk Assessment

BENEFITS

Task-based Risk Assessment provides a convenient way for employers to meet their legal obligations in relation to risk assessing general risks, CoSHH, DSE, manual handling and work at height.

Developing a workforce of competent risk assessors leads to:

- Safer, more efficient working practices
- Reductions in work-related injury and ill health, and associated costs
- A reputation for being a health and safety conscious organisation.

COURSE CONTENT

5 modules covering risk assessment for general risk, CoSHH, DSE, manual handling and work at height.

Core subjects covered:

- Legal responsibilities
- Understanding hazards
- The 5 Steps to Risk Assessment
- Controlling risks
- Practical application of risk assessment in the work place

TASK-BASED RISK ASSESSMENT (IOSH APPROVED)



PRICES

Open course: £475.00 per person + VAT (group discounts available)

On-site training: £2995.00 + VAT (max. 10 delegates)

We accept the following cards



ISO CERTIFICATION

ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM — INTRODUCTION

COURSE DURATION: 1 DAY

COURSE OVERVIEW

Whatever your industry, the marketplace is fierce and customers' demands are increasing. Delivering exceptional products and services is crucial for the survival and long-term success of your business. Adopting an internationally recognised quality management system (QMS) such as ISO 9001: 2015 can help you to increase customer satisfaction and rise above your competitors.

In our Introduction to ISO 9001:2015 QMS you will develop an understanding of the standard's key terms and definitions, and the ISO standardised high level structure. You will explore how to interpret and apply the key concepts and principles within your workplace, building on your existing processes.

WHO IS IT FOR?

- Anyone who needs to understand ISO 9001: 2015 and how it works.
- Business owners and managers with responsibility for planning, implementing, maintaining, supervising, or auditing of an ISO 9001:2015 QMS.
- Stakeholders with an interest in quality management systems.
- Individuals pursuing a career in quality management.

BENEFITS

This course will help your organisation to:

- Have a sound grasp of the key requirements and benefits of ISO 9001:2015.
- Interpret the requirements to manage quality and drive continual improvement.
- Bring quality into the heart of your organisational culture.
- Attract and retain customers by meeting their current and future needs

ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM — INTRODUCTION

COURSE CONTENT

- Overview of ISO 9001:2015 QMS – Importance and benefits.
- Key requirements, terms and definitions of ISO 9001:2015.
- Structure of ISO 9001:2015.
- Main concepts:
 - Risk-based thinking
 - Process approach
 - Plan-Do-Check-Act
 - The 7 management principles

PRICES

Open course: £225.00 per person + VAT (group discounts available)

On-site training: £895.00 + VAT (max. 10 delegates)

We accept the following cards



COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Customer satisfaction is at the heart of any successful business. The best way to achieve exceptional customer service is to adopt an effective quality management system such as ISO 9001: 2015.

This course introduces you to the key concepts and principles of ISO 9001: 2015. You will learn how to interpret the standard's requirements in relation to your operations and conduct a gap analysis of your existing systems.

We will guide you through the steps to plan, document and monitor a QMS that will achieve consistent improvements in your customer service and products.

WHO IS IT FOR?

- Business owners and managers with responsibility for planning, implementing, maintaining, supervising, or auditing of an ISO 9001:2015 QMS.

BENEFITS

This course will help your organisation to:

- Identify the key benefits of implementing an effective QMS.
- Develop a plan and determine the resources required for implementation.
- Use proven tools and techniques to support implementation.
- Implement a system that is responsive to customer needs and market changes.

COURSE CONTENT

- Key concepts and requirements of ISO 9001:2015.
- Implementing key concepts and requirements.
- Using the Plan-Do-Check-Act cycle.
- Documenting information to satisfy an ISO 9001:2015 audit.
- Using gap analysis to conduct a baseline review of your current system.

Download our ISO9001 Internal Auditor App for FREE!

ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM — IMPLEMENTING



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM — INTERNAL AUDITOR

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

This two-day course will help anyone responsible for managing a Quality Management System (QMS) to remain consistently compliant against the requirements of ISO9001: 2015. With a hands-on approach to auditing, this course teaches the gap analysis skills needed to continually improve your QMS.

WHO IS IT FOR?

- Business owners.
- New and existing auditors.
- Personnel with an interest in and responsibility for quality management.

BENEFITS

This course will help those with little auditing experience to:

- Develop and plan regular internal audits.
- Have confidence when being audited by third party assessors.
- Be able to challenge any non-conformities, observations or corrective actions if justified.

COURSE OBJECTIVES

Delegates will learn how to:

- Interpret the requirements of ISO9001: 2015.
- Plan an audit and set objectives.
- Perform an audit.
- Report findings and non-conformity.

COURSE CONTENT

A series of workshops, presentations and role-plays on topics including:

- An overview of the ISO19001: 2015 updated series.
- Planning an audit and setting objectives.
- Performing an audit.
- Human aspects of auditing.
- Reporting findings and non-conformity.

ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM — INTERNAL AUDITOR



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

We accept the following cards



ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM – LEAD AUDITOR

COURSE DURATION: 5 DAYS

COURSE OVERVIEW

Our five-day CQI IRCA Lead Auditor qualification is designed to equip delegates with the skills and techniques of auditing and providing effective audit feedback.

BENEFITS

Our hands-on course will give delegates the knowledge, skills and confidence to:

- Conduct thorough audits against the ISO 9001: 2015 standard requirements.
- Support the audited organisation to develop existing systems to meet audit requirements.
- Present constructive feedback that enables the audited organisation to move forward.
- The principles and practices of undertaking quality management system audits (in line with ISO 19011 guidelines and ISO 9001: 2015 standard requirements).
- The skills and techniques of auditing.
- How to effectively communicate audit findings to the management of the audited organisation.
- The principles of accreditation and certification schemes.

COURSE OBJECTIVES

- The principles and practices of undertaking quality management system audits (in line with ISO 19011 guidelines and ISO 9001: 2015 standard requirements).
- The skills and techniques of auditing.
- How to effectively communicate audit findings to the management of the audited organisation.
- The principles of accreditation and certification schemes.

Prior knowledge requirements (IRCA 2245)

Before starting this course, delegates are expected to have prior knowledge of:

- The Plan, Do, Check, Act (PDCA) cycle.
- The relationship between quality management and customer satisfaction.
- Commonly used quality management terms and definitions.
- The 8 Quality principles as given in ISO 9001 systems.
- The 'process approach' used in quality management.
- The model of a process-based quality management system.
- The structure and content of ISO 9001: 2015.

ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM – LEAD AUDITOR

COURSE CONTENT

- Key elements of quality systems
- The audit preparation
- Reporting and follow-up
- Quality Management Systems development
- Requirements of ISO 9001: 2015
- Auditor skills and techniques for process auditing
- Examination – closed book

PRICES

Open course: £1695.00 per person + VAT (group discounts available)

On-site training: Request a quote (max. 10 delegates)



ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM FOR DIRECTORS & SENIOR MANAGEMENT

COURSE DURATION: HALF DAY

COURSE OVERVIEW

This course is designed to bring directors and senior management up to speed with the recent changes to ISO9001: 2015. In particular, it highlights the requirement for top-level management to demonstrate leadership and commitment.

BENEFITS

The 2015 revision of ISO9001 requires significant management commitment and leadership. This short awareness course introduces this concept and how to best apply it in the workplace to get organisation-wide buy in.

COURSE OBJECTIVES

Delegates will develop awareness of:

- The new requirements of the standard and framework.
- How to meet the requirements.

COURSE CONTENT

- An overview of the structure of all future ISO standards.
- Understand the requirements of each section.
- The implications for top level management.
- ISO9001: 2015 leadership and commitment.
- Context of the organisation (internal & external).
- Objectives, organisational strategy and policy.

ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM FOR DIRECTORS & SENIOR MANAGEMENT



PRICES

On-site training: £695.00 + VAT (max. 10 delegates)

We accept the following cards



ISO 14001: 2015 ENVIRONMENTAL MANAGEMENT SYSTEM — INTRODUCTION

COURSE DURATION: 1 DAY

COURSE OVERVIEW

Managing your organisation's impact on the environment is no longer a moral choice but a business necessity. Adopting an effective environmental management system will help you to meet your legal responsibilities and thrive in changing environmental conditions.

In our Introduction to ISO 14001:2015 EMS you will develop an understanding of the standard's key terms and definitions, and the ISO standardised high level structure. You will explore how to interpret and apply the key concepts and principles within your workplace, building on your existing processes.

BENEFITS

This course will help your organisation to:

- Have a sound grasp of the key requirements and benefits of ISO 14001: 2015.
- Interpret the requirements to manage environmental risk and drive continual improvement.
- Bring sustainability into the heart of your organisational culture.
- Demonstrate environmental commitment to key stakeholders.

COURSE CONTENT

- Overview of ISO 9001:2015 QMS – Importance and benefits
- Key requirements, terms and definitions of ISO 9001:2015
- Structure of ISO 9001:2015
- Main concepts:
 - Process approach
 - Plan-Do-Check-Act
 - Lifecycle perspective
 - Aspects and impacts

ISO 14001: 2015 ENVIRONMENTAL MANAGEMENT SYSTEM — INTRODUCTION

PRICES

Open course: £225.00 per person + VAT (group discounts available)

On-site training: £895.00 + VAT (max. 10 delegates)



We accept the following cards



ISO 14001: 2015 ENVIRONMENTAL MANAGEMENT SYSTEM — IMPLEMENTING

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Environmental considerations are increasingly important to stakeholders. This two-day course will give you the expertise to implement an ISO14001: 2015 Environmental Management System (EMS) that will satisfy stakeholder needs and bring added business efficiencies.

WHO IS IT FOR?

- Business owners and managers with responsibility for planning, implementing, maintaining, supervising, or auditing of an ISO 14001:2015 QMS.

BENEFITS

This course will help your organisation to:

- Identify the key benefits of implementing an effective QMS.
- Develop a plan and determine the resources required for implementation.
- Use proven tools and techniques to support implementation.
- Implement a system that considers socio-economic needs and environmental conditions.
- Prepare for certification.
- Provide products and services that consistently meet customer and regulatory environmental requirements.

COURSE CONTENT

- Key concepts and requirements of ISO 14001:2015
- Implementing key concepts and requirements
- Using the Plan-Do-Check-Act cycle
- Documenting information to satisfy an ISO 14001:2015 audit
- Using gap analysis to conduct a baseline review of your current system

Download our ISO14001 Internal Auditor App for FREE!

ISO 14001: 2015 ENVIRONMENTAL MANAGEMENT SYSTEM — IMPLEMENTING



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

We accept the following cards



ISO 14001: 2015 ENVIRONMENTAL MANAGEMENT SYSTEM — INTERNAL AUDITOR

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Businesses implementing an ISO 14001: 2015 EMS are required to undergo appropriate Internal Auditor training. Our course keeps pace with best practice and the changing requirements of Environmental Management System (EMS) monitoring.

WHO IS IT FOR?

- Existing auditors wishing to refresh their knowledge.
- Newly appointed auditors.
- Environmental managers/ advisors.
- Quality managers.
- Integrated risk managers.
- Any other personnel involved in environmental management auditing.

BENEFITS

This course will equip anyone with auditing responsibility with a thorough understanding of:

- The processes involved with auditing an ISO14001 EMS.
- How to identify areas of concern and areas for improvement
- How to reduce risk and reoccurrences of problems.
- How to align an EMS with the new updated ISO14001: 2015 standard.

COURSE CONTENT

This course includes a high level of interactivity during presentations on:

- Requirements of ISO14001: 2015
- Interviewing styles
- Use of audit protocols
- Compliance verification strategies
- Case studies of current best practice
- Managing the on-site auditing process as team leader
- Maximising the effectiveness of the audit team

ISO 14001: 2015 ENVIRONMENTAL MANAGEMENT SYSTEM — INTERNAL AUDITOR



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

COURSE DURATION: 3 DAYS

COURSE OVERVIEW

Our three-day CQI IRCA Auditor Conversion course is designed for existing lead auditors of other disciplines. It will equip delegates with the skills and techniques of auditing against ISO 14001: 2015 and how to communicate the findings of the audit effectively.

COURSE OBJECTIVES

To support existing auditors of other management system standards to:

- Transfer their existing auditing knowledge and skills ISO 14001 framework.
- Understand the purpose of an EMS.
- Understand environmental risk management.
- Understand the purpose and content of ISO 14001.
- Conduct an EMS audit.

COURSE CONTENT

- The purpose of an EMS.
- The requirements of ISO 14001.
- Summary of basic environmental legislation.
- Planning and conducting an EMS audit.

BENEFITS

Candidates who attend will be able to:

- Carry out audits on an environmental management system.
- Plan environmental audits.
- Link legislation and environmental aspects in relation to an EMS audit.
- Understand the requirements of the ISO 14001 standard.

Prior knowledge requirements (IRCA 2245)

For delegates wishing to progress to become a CQI IRCA registered Lead Auditor:

Must have attended and passed an CQI IRCA certified Auditor/Lead Auditor course relating to another management standard, e.g. QMS, OH&S, ISMS. Evidence of this needs to be provided to CQI IRCA on application.

The course is also available to any delegate who requires skills and knowledge to understand and audit against EMS requirements.

IRCA EMS ISO 14001:2015 CONVERSION



PRICES

Open course: £995.00 per person + VAT (group discounts available)

On-site training: Request quote (max. 10 delegates)

BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — INTRODUCTION

COURSE DURATION: 1 DAY

COURSE OVERVIEW

Work related injuries and illness present a huge burden on employers. Losses from early retirements, staff absence, litigation and higher insurance premiums can suddenly make your profitable business an unviable business.

Adopting an effective health and safety management system will help you to meet your legal responsibilities, achieve operational excellence become more attractive to your stakeholders.

In our Introduction to BS EN OHSAS 18001: 2007 you will develop an understanding of the standard's key terms and definitions. You will explore how to interpret and apply the key concepts and principles within your workplace, building on your existing processes.

WHO IS IT FOR?

- Anyone who needs to understand BS EN OHSAS 18001: 2007 and how it works.
- Business owners and managers with responsibility for planning, implementing, maintaining, supervising, or auditing a health and safety management system.
- Quality managers, environmental managers and advisers
- Integrated risks managers

BENEFITS

This course will help your organisation to:

- Have a sound grasp of the key requirements and benefits of BS EN OHSAS 18001: 2007.
- Interpret the requirements to manage risk and drive continual improvement.
- Bring health and safety into the heart of your organisational culture.
- Demonstrate health and safety commitment to key stakeholders.



BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — INTRODUCTION

COURSE CONTENT

- Overview of BS EN OHSAS 18001: 2007 – Importance and benefits.
- Key requirements, terms and definitions of BS EN OHSAS 18001: 2007.
- How to identify and assess hazards, implement controls and monitor performance.
- How to implement a framework that meets the needs of your organisation.
- Next steps for pursuing certification.

Download OHSAS18001 App for FREE

PRICES

Open course: £225.00 per person + VAT (group discounts available)

On-site training: £895.00 + VAT (max. 10 delegates)

BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — IMPLEMENTING

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Implementing a BS EN OHSAS18001: 2007 health and safety management system will support you to create a safer, legally compliant working environment and achieves business efficiencies.

This course introduces you to the key concepts and principles of BS EN OHSAS18001: 2007. You will learn how to interpret the standard's requirements in relation to your operations and conduct a gap analysis of your existing systems. We will guide you through the steps to plan, document and monitor a health and safety management system that will achieve consistent improvements in your safety performance and compliance with legislation.

WHO IS IT FOR?

- Business owners.
- Managers and supervisors with health and safety responsibilities.

BENEFITS

This course will help your organisation to:

- Identify the key benefits of implementing an effective OHSMS.
- Review existing arrangements against the standard's requirements
- Develop a plan and determine the resources required for implementation.
- Use proven tools and techniques to support implementation.
- Prepare for certification
- Prepare for transition to the new ISO 45001 Series

BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — IMPLEMENTING

COURSE CONTENT

- Requirements of BS EN OHSAS18001: 2007
- Implementation process and PDCA
- Identification of legal and other requirements
- Requirements of the new ISO45001 Series
- The initial status review
- Implementation planning
- Implementing the system
- Monitoring and measurement
- Management system review



PRICES

Open course: £325.00 per person plus VAT (ask about our discounted rates for groups)

On-site training: £1795.00 plus VAT (up to 10 delegates)

We accept the following cards



BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — INTERNAL AUDITOR

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Internal auditing is the key to maintaining compliance and developing good practice within your organisation. This course provides the knowledge and skills needed to conduct effective internal audits for BS OHSAS 18001.

WHO IS IT FOR?

- Existing auditors wishing to refresh their knowledge.
- Newly appointed auditors.
- Health and safety managers/ advisors.
- Quality managers.
- Environmental managers/advisors.
- Integrated risk managers.
- Any other personnel involved in occupational health and safety auditing.

BENEFITS

This course will equip anyone with auditing responsibility with a thorough understanding of:

- The processes involved with auditing OH&S management systems.
- How to identify areas of concern and areas for improvement.
- How to reduce risk and reoccurrences of problems.

COURSE OBJECTIVES

Delegates will develop the knowledge and skills to:

- Conduct internal audits.
- Conduct external audits with suppliers.

BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — INTERNAL AUDITOR

COURSE CONTENT

- Overview of health and safety management system auditing
- BS OHSAS 18001:2007 requirements
- Auditor competence, knowledge and skills
- The audit process
- Scheduling and planning
- Conducting the audit
- Reporting the audit
- Close out of findings
- Identification of effective corrective action



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — IRCA OHSAS CONVERSION

COURSE DURATION: 3 DAYS

COURSE OVERVIEW

Our three-day IRCA Auditor Conversion course is designed for existing lead auditors of other disciplines. It will equip delegates with the skills and techniques of auditing against OHSAS 18001: 2007 and how to communicate the findings of the audit effectively.

Benefits

Candidates who attend will be able to:

- Carry out audits on health & safety management systems.
- Plan health & safety audits.
- Link legislation and health & safety risks in relation to an OHSAS audit.
- Understand the requirements of the OHSAS 18001 standard.

Prior knowledge requirements (IRCA 2245)

Delegates wishing to progress to become a CQI IRCA registered Lead Auditor must have attended and passed an CQI IRCA certified Auditor/Lead Auditor course relating to another management standard, e.g. QMS, EMS, ISMS.

Evidence of this must be provided to CQI IRCA on application.

The course is also available to any delegate who requires skills and knowledge to understand and audit against OHSAS requirements.

COURSE CONTENT

- The purpose of an OHSAS
- OHSAS 18001 requirements
- Summary of basic health & safety legislation
- Planning and conducting an OHSAS audit

BS EN OHSAS18001: 2007 HEALTH & SAFETY MANAGEMENT SYSTEM — IRCA OHSAS CONVERSION



PRICES

Open course: £995.00 per person + VAT (group discounts available)

On-site training: Request quote (max. 10 delegates)

We accept the following cards



ISO 27001: 2013 INFORMATION SECURITY MANAGEMENT SYSTEM - INTRODUCTION

COURSE DURATION: 1 DAY

COURSE OVERVIEW

ISO 27001: 2013 is the accepted global standard for effective information security management. Implementing ISO 27001 can bring you peace of mind that you are protecting your business and your customers' data in line with good practice and GDPR requirements.

In our Introduction to ISO 27001: 2013 ISMS you will develop an understanding of the standard's key terms and definitions, and the ISO standardised high level structure. You will explore how to interpret and apply the key concepts and principles within your workplace, building on your existing processes.

COURSE OBJECTIVES

This course is aimed at anyone who needs to understand ISO 27001: 2013 and how it works, such as:

- Business owners and managers with responsibility for planning, implementing, maintaining, supervising or auditing of an ISO 27001: 2013 ISMS
- Stakeholders with an interest in information security management systems
- Individuals pursuing a career in information security management

BENEFITS

This course will help you to:

- Have a solid grasp of the key requirements and benefits of ISO 27001: 2013
- Interpret the requirements to manage your information security and drive continual improvement
- Implement a robust ISMS that meets GDPR requirements
- Bring information security into the heart of your organisational culture
- Attract and retain customers by delivering information security assurance

ISO 27001: 2013 INFORMATION SECURITY MANAGEMENT SYSTEM - INTRODUCTION

COURSE CONTENT

- Overview of ISO 27001: 2013 ISMS - Importance and benefits
- Key requirements, structure, terms and definitions
- Main concepts - Risk based thinking, process approach, Plan-Do-Check – Act
- Needs and expectations of interested parties
- Business continuity planning:
 - encryption of personal data
 - ability to restore and recover information and data in a timely manner
- Next steps for pursuing certification.

PRICES

Open course: £225.00 per person + VAT (group discounts available)

On-site training: £895.00 + VAT (max. 10 delegates)

We accept the following cards



ISO 27001: 2013 INFORMATION SECURITY MANAGEMENT SYSTEM - IMPLEMENTATION

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Implementing an ISO27001: 2013 information security management system is considered best practice for protecting your critical and sensitive data and information. Achieving certification to this standard will ensure GDPR compliance, increase stakeholder trust and support your business continuity plan.

This course introduces you to the key concepts and principles of ISO27001: 2013. You will learn how to interpret the standard's requirements in relation to your operations and conduct a gap analysis of your existing systems. We will guide you through the steps to plan, document and monitor an ISMS that will achieve consistent improvements in your information security and compliance with legislation.

WHO IS IT FOR?

This course is aimed at business owners and managers with responsibility for planning, implementing, maintaining, supervising, or auditing of an ISO 27001:2013 ISMS.

BENEFITS

This course will help your organisation to:

- Identify the key benefits of implementing an effective ISMS.
- Develop a plan and determine the resources required for implementation.
- Use proven tools and techniques to support implementation.
- Implement a system that is responsive to the constantly evolving threats to information security, legislative changes and stakeholder requirements.

COURSE CONTENT

- Key concepts and requirements of ISO 27001:2013.
- Implementing key concepts and requirements.
- Using the Plan-Do-Check-Act cycle.
- Documenting information to satisfy an ISO 27001:2013 audit.
- Using gap analysis to conduct a baseline review of your current system.

ISO 27001: 2013 INFORMATION SECURITY MANAGEMENT SYSTEM - IMPLEMENTATION



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

We accept the following cards



ISO 27001: 2013 INFORMATION SECURITY MANAGEMENT SYSTEM — INTERNAL AUDITOR

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

This two-day course will help anyone responsible for managing an Information Security Management System (ISMS) to remain consistently compliant against the requirements of ISO27001: 2013. With a hands-on approach to auditing, this course teaches the gap analysis skills needed to continually improve your ISMS.

WHO IS IT FOR?

- Business owners
- New and existing auditors
- Personnel with an interest in and responsibility for information security management.

BENEFITS

This course will help those with little auditing experience to:

- Develop and plan regular internal audits.
- Have confidence when being audited by third party assessors.
- Be able to challenge any non-conformities, observations or corrective actions if justified.

COURSE OBJECTIVES

Delegates will learn how to:

- Interpret the requirements of ISO27001: 2013.
- Plan an audit and set objectives.
- Perform an audit.
- Report findings and non-conformity.

COURSE CONTENT

A series of workshops, presentations and role-plays on topics including:

- An overview of information security management system auditing.
- Planning an audit and setting objectives.
- Performing an audit.
- Human aspects of auditing.
- Reporting findings and non-conformity

ISO 27001: 2013 INFORMATION SECURITY MANAGEMENT SYSTEM — INTERNAL AUDITOR

PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

ISO45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT STANDARD — PREPARING FOR TRANSITION

COURSE DURATION: 1 DAY

COURSE OVERVIEW

This one-day course will guide you through the transition from OHSAS18001 to ISO45001. We will introduce you to the concepts and requirements of the new standard and how they differ from OHSAS18001. In particular, you will learn the importance of process-based thinking and how to demonstrate its application. This course goes beyond supporting you to comply with legislation by exploring how to best apply the requirements for maximum business benefit.

COURSE CONTENT

- Interpreting ISO 45001 requirements
- Key differences between ISO45001 and OHSAS 18001:2007 and the implications
- Revising existing processes and implementing changes
- The significance of organisational context
- Adopting a 'risks and opportunities' approach
- Process-based thinking
- New documentation requirements
- Meeting auditor expectations
- Achieving a smooth transition

WHO IS IT FOR?

- Business owners and managers responsible for managing the transition from OHSAS18001:2007 to ISO45001.
- Business owners and managers who wish to learn about the potential impact of ISO 45001 on their existing occupational health and safety management systems.

ISO45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT STANDARD — PREPARING FOR TRANSITION



PRICES

Open course: £225.00 per person + VAT (group discounts available)

On-site training: £895.00 + VAT (max. 10 delegates)

We accept the following cards



ISO 45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM - INTRODUCTION

COURSE DURATION: HALF DAY

COURSE OVERVIEW

ISO 45001 is the first international standard for occupational health and safety. Adopting its framework will help your organisation to reduce workplace risks, create safer working conditions, meet legal responsibilities and achieve operational excellence.

In our Introduction to ISO 45001, you will develop an understanding of the standard's key terms and definitions. You will explore how to interpret and apply the key concepts and principles within your workplace, building on your existing processes.

BENEFITS

This course will help your organisation to:

- Have a sound grasp of the key requirements and benefits of ISO 45001
- Interpret the requirements to manage and drive continual improvement
- Bring occupational health and safety into the heart of your organisational culture
- Attract and retain stakeholders by demonstrating occupational health and safety excellence.

COURSE CONTENT

- Overview of ISO 45001
- Key differences between ISO 45001 and BS OH SAS18001
- Key requirements, terms and definitions
- Structure of ISO 45001
- Main concepts:
 - Risk-based thinking
 - Process approach
 - Plan-Do-Check-Act
 - The 7 management principles
- Next steps for pursuing certification.

ISO 45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM - INTRODUCTION



PRICES

Open course: £225.00 per person plus VAT (group discounts available)

On-site training: £895.00 plus VAT (up to 10 delegates)

ISO 45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM - IMPLEMENTATION

COURSE DURATION: 2 DAY

COURSE OVERVIEW

Implementing an ISO 45001 occupational health and safety management system (OHSMS) will support you to create a safer, legally compliant working environment and achieves business efficiencies.

This course introduces you to the key concepts and principles of ISO 45001. You will learn how to interpret the standard's requirements in relation to your operations, and conduct a gap analysis of your existing systems.

We will explain how to plan, document and monitor your OHSMS to achieve consistent improvements in your safety performance and compliance with legislation

BENEFITS

This course will help your organisation to:

- Identify the key benefits of implementing an effective OHSMS
- Review existing arrangements against the standard's requirements
- Develop a plan and determine the resources required for implementation
- Use proven tools and techniques to support implementation.
- Prepare for certification

COURSE CONTENT

- Key concepts and requirements of ISO 45001
- Implementation process and Plan-Do-Check-Act
- Documenting information to satisfy an ISO 45001 audit
- Using gap analysis to conduct a baseline review of your current system
- Monitoring and measurement
- Management system review

ISO 45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM - IMPLEMENTATION



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

We accept the following cards



ISO 45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM – INTERNAL AUDITOR

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Our three-day CQI IRCA Auditor Conversion course is designed for existing lead auditors of other disciplines. It will equip delegates with the skills and techniques of auditing against ISO 14001: 2015 and how to communicate the findings of the audit effectively.

BENEFITS

This course will help those with little auditing experience to:

- Develop and plan regular internal audits
- Have confidence when being audited by third party assessors
- Be able to challenge any non-conformities, observations or corrective actions if justified

COURSE CONTENT

- Overview of ISO 45001
- Planning an audit and setting objectives
- Performing an audit
- Human aspects of auditing
- Reporting findings and non-conformity

ISO 45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM – INTERNAL AUDITOR



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 plus VAT (up to 10 delegates)

ISO 50001: 2011 ENERGY MANAGEMENT SYSTEM — INTRODUCTION

COURSE DURATION: 1 DAY

COURSE OVERVIEW

This one-day course provides the essential foundations for planning an ISO50001: 2011 Energy Management System. Designed for organisations who are considering implementation, it introduces delegates to the concepts, requirements and benefits of this globally recognised standard.

WHO IS IT FOR?

- Business owners and managers with a responsibility for or interest in improving energy performance and energy efficiency within an organisation.
- Business owners or managers who have implemented or managed an EMS such as ISO14001 and want to introduce ISO50001 as part of an integrated management system (IMS).

BENEFITS

Delegates will learn how to use, develop and manage energy policies and procedures that will:

- Reduce your energy costs and performance.
- Meet environmental targets and legal requirements.
- Improve industry and customer recognition.
- Build awareness and understanding of efficient energy management.

COURSE CONTENT

- Overview of ISO 50001: 2011 – Importance and benefits
- Key requirements, terms and definitions of ISO 50001: 2011
- Structure of ISO 50001: 2011
- Main concepts:
 - Risk-based thinking
 - Process approach
 - Plan-Do-Check-Act
 - The 7 management principles

ISO 50001: 2011 ENERGY MANAGEMENT SYSTEM — INTRODUCTION



PRICES

Open course: £225.00 per person + VAT (group discounts available)

On-site training: £895.00 + VAT (max. 10 delegates)

We accept the following cards



COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Implementing an ISO 50001: 2011 Energy Management System will support you to reduce energy costs, meet environmental targets and achieve legal compliance.

This course introduces you to the key concepts and principles of ISO 50001: 2011. You will learn how to interpret the standard's requirements in relation to your operations and conduct a gap analysis of your existing systems. We will guide you through the steps to plan, document and monitor an energy management system that will achieve consistent improvements in your energy efficiency and compliance with legislation.

WHO IS IT FOR?

- Business owners and managers with a responsibility for or interest in improving energy performance and energy efficiency within an organisation.
- Business owners or managers who have implemented or managed an EMS such as ISO14001 and want to introduce ISO50001 as part of an integrated management system (IMS).

BENEFITS

This course will help your organisation to:

- Identify the key benefits of implementing an effective EnMS.
- Review existing arrangements against the standard's requirements
- Develop a plan and determine the resources required for implementation.
- Use proven tools and techniques to support implementation.
- Prepare for certification

COURSE OBJECTIVES

By the end of this course delegates will be able to:

- Interpret ISO50001 requirements.
- Identify the resources needed to implement ISO50001.
- Define, plan and implement a ISO50001 energy management system.
- Develop energy policies, processes, targets and measuring techniques.

ISO 50001: 2011 ENERGY MANAGEMENT SYSTEM — IMPLEMENTING

COURSE CONTENT

- Interpreting requirements of ISO 50001: 2011
- Implementation process and PDCA
- Meeting environmental targets and legal requirements
- Best practice & achieving efficiencies
- The initial status review
- Implementation planning
- Implementing the system
- Monitoring and measurement
- Management system review
- Integrating ISO 50001 with other management systems.
- Preparing for certification



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

ISO 50001: 2011 ENERGY MANAGEMENT SYSTEM — INTERNAL AUDITOR

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Becoming an internal auditor will help you review and improve your organisation's energy management system. This two-day course guides you through the elements of auditing based on ISO50001: 2011.

Through discussion and hands-on exercises, you'll learn how to:

- Apply the ISO50001 standard to your organisation.
- Plan, conduct and report on an internal audit.
- Review the effectiveness of an energy management system to:
 - Reduce energy costs.
 - Reduce carbon emissions.
 - Enhance your reputation.
- Integrate ISO50001 audits with other management systems such as ISO14001 and ISO19001: 2015.

WHO IS IT FOR?

- New and existing internal auditors
- Managers and senior supervisors with responsibilities for planning, implementing, monitoring and auditing of an EnMS

BENEFITS

This course will equip anyone with auditing responsibility with a thorough understanding of:

- The processes involved with auditing an EnMS.
- How to identify areas of concern and areas for improvement.
- How to reduce risk and reoccurrences of problems.

ISO 50001: 2011 ENERGY MANAGEMENT SYSTEM — INTERNAL AUDITOR

COURSE CONTENT

- Overview of energy management system auditing
- ISO 50001: 2011 requirements
- Auditor competence, knowledge and skills
- The audit process
- Scheduling and planning
- Conducting the audit
- Reporting the audit
- Close out of findings
- Identification of effective corrective action

PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

We accept the following cards



INTEGRATED MANAGEMENT SYSTEMS (IMS) — INTERNAL AUDITOR

COURSE DURATION: 2 DAYS

COURSE OVERVIEW

Equip your team with the skills to conduct internal audits against the requirements of each ISO standard. This course will support you to achieve legal compliance and develop a greater understanding of your organisation's IMS.

This course has a strong emphasis on:

- How to prepare for certification or recertification.
- The planning of your internal audit programme.
- Identification of hazards, risks, impacts and aspects.

BENEFITS

Delegates will develop an understanding of each ISO standard, ensuring that every clause is identified and covered to meet the requirements of a third party audit.

On day two, a group exercise involving an internal audit of the workplace ensures that delegates put learning objectives into practice.

COURSE CONTENT

- The features of an integrated management system (IMS).
- Clauses of the standards and how they are aligned.
- How to assess hazards, risks, impacts and aspects.
- Evaluation of legal compliance and legal registers.
- How to prepare for internal and external audits.
- Developing your internal audit programme.
- Practical internal audit group exercise and review of findings.
- Managing non-conformities.

INTEGRATED MANAGEMENT SYSTEMS (IMS) — INTERNAL AUDITOR



PRICES

Open course: £325.00 per person + VAT (group discounts available)

On-site training: £1795.00 + VAT (max. 10 delegates)

FIRE & FIRST AID

CPR & AUTOMATED EXTERNAL DEFIBRILLATOR (AED) TRAINING

DURATION: HALF DAY

COURSE DESCRIPTION

A cardiac arrest can happen to anyone, anywhere, at any time - including your workplace. A person's chance of survival falls by about 10% for each minute that passes without defibrillation.

This course will give you the confidence to act quickly and effectively and teaches defibrillator operators how to perform CPR.

Organisations that wish to train their staff in CPR and AED on their own premises can also add oxygen therapy to their workplace training package.

Defibrillators are very simple to operate. No previous training is required.

WHO IS IT FOR?

This course is particularly suited to:

- Individuals wishing to develop their first aid skills
- Members of an organised first aid scheme
- Healthcare workers - this course will serve as a basic module.

ASSESSMENT

Assessment will take the form of continuous observation. Successful candidates will receive a certificate that is valid for one year.

COURSE CONTENT

- The role of the first aider
- Managing an emergency
- Communication and casualty care
- Chest pains
- AED overview and operation (any type)
- Treatment of an unresponsive casualty
- Resuscitation (CPR).



PRICES

On-site training: £350.00 + VAT (max. 8 delegates)

EMERGENCY FIRST AID AT WORK (QCF)

DURATION: 1 DAY

COURSE DESCRIPTION

This hands-on course teaches the knowledge and practical skills required of an emergency first aider. Delegates will have plenty of opportunity to practice assessing an incident and attending to a range of casualties.

COURSE CONTENT

- Role and responsibilities of a first aider
- Safe assessment of an emergency situation
- Managing an unresponsive casualty who is breathing normally
- Managing an unresponsive casualty who is not breathing normally
- Dealing with:
 - Minor injuries
 - Choking
 - Shock (anaphylaxis)
 - External bleeding.

Suitable For

A nationally recognised qualification for those who provide first aid in a range of emergency situations in the workplace. It is also ideal for people who have a specific responsibility to provide basic first aid in voluntary and community activities.

Pre-Course Requirements

Delegates must be at least 14 years of age to register for this course.

EMERGENCY FIRST AID AT WORK (QCF)



PRICES

Open course: £50.00 per person + VAT

On-site training: £425.00 + VAT (max. 12 delegates)

We accept the following cards



EMERGENCY PAEDIATRIC FIRST AID (QCF)

DURATION: 1 DAY

COURSE DESCRIPTION

Delegates will acquire the knowledge and develop the skills needed to handle a range of paediatric first aid situations.

COURSE CONTENT

- Role and responsibilities of the paediatric first aider
- Safe assessment of an emergency situation
- Administering first aid for infant or child who:
 - Has minor injuries or wounds
 - Has a foreign body airway obstruction
 - Has external bleeding
 - Is suffering from shock (anaphylaxis)

Suitable For

- Parents or family members who want to acquire key paediatric first aid skills.
- Those working with children who are not required to comply with Ofsted's Childcare Register or EYFS requirements.

Pre-Course Requirements

Delegates must be at least 14 years of age on the first day of training.

EMERGENCY PAEDIATRIC FIRST AID (QCF)



PRICES

On-site training: £425.00 + VAT (max. 12 delegates)

FIRST AID AT WORK (QA)

DURATION: 3 DAYS

COURSE DESCRIPTION

Delegates will acquire the knowledge and develop the skills needed to deal with a range of first aid situations.

Course Objectives

To understand the role and responsibilities of a first aider, be able to assess an incident and manage an unresponsive casualty who is breathing normally and a casualty with external bleeding. Training on CPR, managing a heart attack, choking, head and spinal injuries, fractures and anaphylaxis is also covered.

Suitable For

A nationally recognised qualification designed for those providing first aid in a range of emergency situations at work. Ideal for people who have a specific responsibility for basic first aid in voluntary and community activities.

Pre-Course Requirements

Delegates must be at least 16 years of age on the first day of the training.

COURSE CONTENT

- First aider role and responsibilities
- Assessing an incident
- Managing an unresponsive casualty who is breathing normally
- Managing a casualty with external bleeding
- CPR
- Managing a heart attack, choking, head and spinal injuries, fractures and anaphylaxis

FIRST AID AT WORK (QA)



PRICES

Open course: £200.00 per person + VAT

On-site training: £1300.00 + VAT (max. 12 delegates)

We accept the following cards



FIRST AID AT WORK ANNUAL REFRESHER (QAR)

DURATION: 3 HRS

COURSE DESCRIPTION

HSE guidelines state that employers should ensure their first aiders remain competent to perform their role. As such, it is strongly recommended that first aiders undertake annual refresher training to practise their skills and update their knowledge on the latest first aid procedures.

This refresher course is designed to develop first aider confidence and competence. It provides the opportunity to practice essential first aid procedures such as managing an unresponsive casualty, CPR, wounds and bleeding and treating shock.

COURSE CONTENT

- Review of first aid theory
- Updates to any new national guidelines on administering first aid
- Practical revision of first aid techniques including:
 - Managing an unresponsive casualty
 - CPR
 - Wounds and bleeding
 - Treating shock

Suitable For

A nationally recognised qualification designed for those providing first aid in a range of emergency situations at work. Ideal for people who have a specific responsibility to provide basic first aid in voluntary and community activities.

Pre-Course Requirements

Delegates must be at least 16 years of age to register for this qualification.

FIRST AID AT WORK ANNUAL REFRESHER (QAR)



PRICES

On-site training: £325.00 + VAT (max. 12 delegates)

FIRST RESPONSE EMERGENCY CARE (QCF) L3

DURATION: 5 DAYS

COURSE DESCRIPTION

FEC 3 is approved by the Security Industry Authority (SIA). Delegates will gain the knowledge, skills and competencies needed to deal with a wide range of pre-hospital care emergencies. On completion, delegates will be able to provide pre-hospital trauma care at the scene of an incident.

COURSE CONTENT

- Emergency first responder roles and responsibilities
- Safe assessment of an emergency situation
- How to manage:
 - An unresponsive casualty who is breathing
 - Poisoning
 - Casualties of a road traffic accident
 - Blocked airways
 - External bleeding
 - Fractures
- Administering oxygen
- Effective handover procedures

Suitable For

Specifically designed for those seeking a career in the emergency or ambulance services or in the event medical sector and for those employed in high risk workplaces.

Pre-Course Requirements

Delegates must be at least 18 years of age on the first day of training and have successfully completed the QA Level 3 Certificate in First Response Emergency Care (QCF) or a QA recognised equivalent before they can begin the QA Level 4.

FIRST RESPONSE EMERGENCY CARE (QCF) L3



PRICES

Open course: £495.00 per person + VAT

On-site training: £3500.00 + VAT (max. 12 delegates)

We accept the following cards



FIRE MARSHAL

DURATION: HALF DAY.

COURSE DESCRIPTION

This course provides the knowledge and skills needed to perform the way of designated fire marshal (fire warden). You will learn about fire regulations, fire prevention, the different types of fire extinguisher and how to use them correctly.

WHO IS IT FOR?

This course is suitable for:

- Anyone responsible for overseeing fire safety
- Designated fire marshals
- Anyone who needs to know how to use a fire extinguisher.

ASSESSMENT

Assessment will take the form of continuous observation. Successful delegates are awarded a recognised certificate that is valid for three years.

COURSE CONTENT

- Action on discovering a fire
- Common causes of fire
- Fire drills and evacuation
- Fire safety legislation
- Fire safety precautions
- The chemistry of fire
- The role of fire marshal
- Using fire extinguishers

FIRE MARSHAL



PRICES

On-site training: £450.00 + VAT (max. 12 delegates)

ONLINE LEARNING

NDC ONLINE HIGH QUALITY VIDEO COURSES

Abrasive Wheels.....	100 mins*
Asbestos Awareness	65 mins*
Asbestos Awareness for Architects and Designers	75 mins*
Control of Substances Hazardous to Health (CoSHH).....	125 mins*
Display Screen Equipment Awareness.....	50 mins*
Assessing Display Screen Equipment.....	110 mins*
Basic Fire Safety Awareness.....	60 mins*
Basic Fire Safety Awareness for Care Homes	60 mins*
Fire Marshal.....	220 mins*
Fire Marshal for Care Homes	220 mins*
Fire Extinguisher.....	25 mins*
Level 2 Food Safety - Manufacturing.....	75 mins*
Level 2 Food Safety - Catering	75 mins*
Level 2 Food Safety - Retail	75 mins*
Level 1 Food Safety - Manufacturing.....	50 mins*
Level 1 Food Safety - Catering	50 mins*
Level 1 Food Safety - Retail	50 mins*
Basic Legionella Management	75 mins*
Manual Handling.....	75 mins*
Working at Height.....	105 mins*
Emergency First Aid at Work - Online Annual Refresher.....	150 mins*
Working Safely	150 mins*

ONLINE HIGH QUALITY VIDEO COURSES



ABRASIVE WHEELS

Duration 100 min*

*Approved by IIRSM and CPD**

This course is aimed at anyone who uses abrasive wheels, or employs people who use abrasive wheels as part of their work. It covers different types of AW, safety in their use and how to identify the type of wheel.

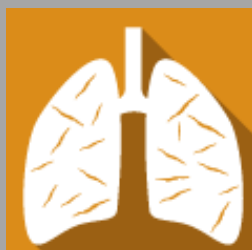


ASBESTOS AWARENESS

Duration 65 min*

Approved by IIRSM and CPD

As well as informing you about the risks of working with asbestos, the course will deliver a lot more information about: Recognising asbestos, where it's used, minimising the risks, and the legislation about working with asbestos.



ASBESTOS AWARENESS FOR ARCHITECTS AND DESIGNERS

Duration 75 min*

Approved by IIRSM and CPD

As well as informing you about the risks of working with asbestos, the course will deliver a lot more information about: Recognising asbestos, where it's used, minimising the risks, and the legislation about working with asbestos. This course is a variation on the Asbestos Awareness course that contains specific information for designers and architects.



CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH (COSHH)

Duration 125 min*

Approved by IIRSM and CPD

This course covers what you need to know about the Control of Substances Hazardous to Health. It's aimed at anyone who is exposed to Substances Hazardous to Health at work, as well as line managers with responsibility for such people.



DISPLAY SCREEN EQUIPMENT AWARENESS

Duration 110 min*

Approved by IIRSM and CPD

This course is aimed at users of display screen equipment (DSE). When DSE equipment is not set up correctly, users are at increased risk from certain disorders. As an employee, you share the responsibility to keep people safe at work. That means providing relevant training and ensuring that rules are adhered to.



ASSESSING DISPLAY SCREEN EQUIPMENT

Duration 110 min*

Approved by IIRSM and CPD

This course is aimed at companies who employ users of display screen equipment (DSE). It is intended to be completed by those who will be assessing the DSE set up of employees. DSE is a term that covers a wide range of equipment. If equipment like this is not set up correctly, users are at increased risk from certain disorders.



BASIC FIRE SAFETY AWARENESS

Approved by IIRSM and CPD

Duration 60 min*

This course explains, in brief, why fires occur and what actions you must take to help prevent them starting and the actions you must take when they do. By completing this course you will be making your workplace a safer environment.



BASIC FIRE SAFETY AWARENESS FOR CARE HOMES

Approved by IIRSM and CPD

Duration 220 min*

This course explains, in brief, why fires occur and what actions you must take to help prevent them starting and the actions you must take when they do. By completing this course you will be making your workplace a safer environment. This course is a variation on the Basic Fire Awareness course that contains information that is specific to employees of care and residential homes.



FIRE MARSHAL

Approved by IIRSM and CPD

Duration 220 min*

The main outcome of this training course is to provide you with the knowledge to carry out the functions of a fire marshal. Please note this course also contains all of the content in the Basic Fire Awareness and Fire Extinguisher courses. **This course requires Adobe Flash Player.**



FIRE MARSHAL FOR CARE HOMES

Approved by IIRSM and CPD

Duration 220min*

This course is a variation on the Fire Marshal course that contains information that is specific to employees of care and residential homes. Please note this course also contains all of the content in the Basic Fire Awareness and Fire Extinguisher courses. **This course requires Adobe Flash Player.**



FIRE EXTINGUISHER

Approved by IIRSM and CPD

Duration 25 min*

Learn how to identify the different types of fire extinguishers that might be installed within your workplace and what situations they might be used in. At the end of the final module you will be presented with a simulation that will test what you've learnt. **This course requires Adobe Flash Player.**



LEVEL 2 FOOD SAFETY - MANUFACTURING

Approved by IIRSM and CPD

Duration 75 min*

Food safety combines a number of practices to reduce health hazards. These include pre-mises hygiene, personal hygiene, risk control, pest control and waste management. This level 2 course is about minimising the level of potential hazards in a food manufacturing setting.

iQHSE

Training Catalogue 2021 Edition

***Times Up, Act Now ISO14001
Environmental Management Systems***

ISO27001 Information Security

ISO9001 Quality Management

ISO14001 Environmental Management

ISO50001 Energy Management

ISO45001 Occupational Health and Safety

GDPR General Data Protection Regulation

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